

Faculty Center Online Grading Announcement

July 24, 2009

ALL FACULTY may now access the Faculty Center to enter final grades using their Network login through Inside MATC.

If you have been using the Faculty Center to enter grades, simply log into Inside MATC, locate the Faculty Center section, and follow the link to the Faculty Center.

If you have not used the Faculty Center or activated your PeopleSoft login, two easy Steps are all that are needed – both can be completed through Blackboard:

Step 1 – Review and agree to the SWC Faculty Center Approval

Step 2 – Complete the FERPA tutorial and quiz

Please follow the Easy Directions attached to enable you to utilize the Faculty Center for a convenient way to do all the things you've done in the past or need to do for the first time, all in one location -- query, enter, and print final grades, query and print class rosters, locate your teaching schedule, manage class, student and advisee-related activities, with more to come.

Recent updates to the Faculty Center will:

- Expand the use of the Faculty Center for final grade entry.
- Expand the use of up-to-date Class Rosters – for classes assigned to you.
- Expand the use of up-to-date Grade Rosters. – for classes assigned to you.
- Expand the use of communication to enrolled students through the notify feature.
- Expand the use of printer-friendly class and grade rosters.
- Facilitate the accurate and timely identification of student last date of contact to comply with Financial Aid and Veterans regulations.
- Reduce the number of missing grades each semester.
- Locate your teaching schedule, class and grade rosters for the current semester or past semesters.

New training documentation has been completed and is available in Blackboard.

Training sessions will be scheduled on a timely basis through CETL.

Watch for Future Feature updates:

- Electronic Grade Change
- Expanded use of advisement features for advisors and advisees